

# Approved MINUTES



## Homma PAC Meeting

**October 19, 2021**  
**6:30 pm – 8:00 pm**  
 Hosted on Zoom

### PAC Executive:

Anna Reithmeier, Chair  
 Penny Leggo, Vice-Chair  
 Marcie Beggs, Treasurer  
 Jennifer Tham, Secretary

Time	Topic	Speaker(s)
6:30 to 6:40 PM	<b>Welcome</b> <a href="#">Anna did a land acknowledgement</a> <ul style="list-style-type: none"> <li>Housekeeping</li> <li>Review of agenda</li> <li>Approval of this list of items to become our agenda.  <a href="#">Cheyna moved Seconded Jennifer.</a></li> <li>Approval of minutes from September. <a href="#">Penny moved Seconded Jennifer.</a></li> </ul>	Anna Reithmeier  Attendees: Anna, Tanya, Kevin, Cheyna, Sharmila, Amy, Taji, Cindy, Sonja, Penny, Tawnya, Sunny, Marcie and Solin, Michelle, Allan, Eddie, Jennifer, Kerry and Dave
6:40 to 6:55 PM	<b>Canadian Parents for French update</b> <ul style="list-style-type: none"> <li>Membership Drive until Oct 31st            all new members are automatically entered in a draw prize contest. <a href="#">Membership offers \$500 bursaries to McMath and McRoberts, to be eligible must maintain membership for at least 3 years. The schools decide who receives the bursaries.</a></li> <li>Benefits of joining include:               <ul style="list-style-type: none"> <li>Access to a quarterly curated list of French-language resources for at-home, online and school learning</li> <li>Connections to a local advocacy network, dedicated to expanding supports for French learners</li> <li>Your local Canadian Parents for French community Chapter will automatically get 90 % of your fee when you sign up. Chapters use this money to bring in entertainers for schools, throw Carnival and French Immersion Celebration Week events, offer workshops to parents, bursaries to graduating high school students and much, much more! <a href="#">In the past had social ideas such as virtual singing contest during March Break, renting out cineplex and playing movies in French with English subtitles for movie nights and looking for other ideas.</a></li> </ul> </li> </ul>	Guest: Sharon Ho Richmond Chapter President  <a href="#">Lots of volunteers in east RMD, in past members from Anderson, presented</a> .  <a href="#">Through CPF nationals, working with CPF Alberta</a>

	<ul style="list-style-type: none"> <li>○ Go to <a href="https://bc-yk.cpf.ca/en/membership-drive/">https://bc-yk.cpf.ca/en/membership-drive/</a> to join online</li> <li>● Current member only opportunities: <ul style="list-style-type: none"> <li>○ Free virtual french tutoring available for members age 5-14 years old</li> <li>○ Free french classes for parents</li> </ul> </li> </ul> <p>Any questions, parents can email us at <a href="mailto:cpfrichmond@gmail.com">cpfrichmond@gmail.com</a></p>	
6:55 to 7:15 PM	<p>Update from Homma School Admin Team (Tanya said would provide this section to cut and paste but these are my notes feel free to delete)</p> <p>Tanya:</p> <ul style="list-style-type: none"> <li>● The last few years sense of community was a focus</li> <li>● Now looking to branch out</li> </ul> <p>Kevin: Emergency management</p> <ul style="list-style-type: none"> <li>● Lots of staff meetings regarding emergency preparedness</li> <li>● Map of site meeting for parents and students to meet which includes fenced off areas and a multi-step ID process</li> <li>● Can expected the same process for all Richmond schools.</li> <li>● Plan connected with entire emergency teams in the city.</li> <li>● Every school has submitted an emergency plan</li> <li>● Health and safety committee discusses items such as: how to get into safety bins, what is inside the bins etc.</li> </ul> <p>Kevin: Pro D Day Oct 22</p> <ul style="list-style-type: none"> <li>● Lots of staff workshops, mostly virtual meetings. Teachers can choose based on their interests.</li> </ul> <p>Kevin: Student leadership</p> <ul style="list-style-type: none"> <li>● A month in for student leadership roles for Grade 6/7. Roles include: Playground supervisors; crossing guards; food delivery team on hot lunch day; morning announcers. Everyone is doing a great job and showing amazing leadership skills.</li> </ul> <p>Important dates</p> <ul style="list-style-type: none"> <li>● Student photo day this coming Monday Oct 25.</li> <li>● PAC fundraiser deadline for Mr Cooper's Pies Oct 22.</li> <li>● Great Canadian shakeout Oct 28</li> <li>● Hot Lunch – Sushi Oct 29</li> </ul> <p>Tanya: Remembrance Day will be pre-recorded virtual assembly due to 150 gym capacity, which isn't enough for a school of Homma's size. In past veterans, military, RCMP etc. joined, will try to connect with them during virtual assembly.</p> <p>Question from parent asking about Grade 6/7 Basketball and Volleyball season? Basketball will begin after winter break, volleyball has been spotty around the district, Tanya emailed</p>	Tanya Major Kevin Vines

	<p>other administrators but has not heard back. Unclear currently if games will be with other schools, or just Homma students playing each other. Historically volleyball season has started at the end of October until winter break.</p> <p>Amy Ridout; Heard that kids cannot drive to games, can only walk from their schools. Tanya confirmed this. Many different layers of COVID restrictions district wide. There was an email circulated to all parents about district rules regarding no spectators to indoor sporting events and other restrictions.</p>	
<p>7:15 to 7:25 PM</p>	<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>Gaming grant update</li> </ul> <p>Song Ping helped to secure ~\$170 grant from Western Coast Insurance – Many thanks.</p> <p>Received the gaming grant of \$10,060 which was in line with expectations.</p>	<p>Marcie Beggs</p>
<p>7:25 to 7:35 PM</p>	<p><b>Hot lunch update</b></p> <ul style="list-style-type: none"> <li>How have our first three hot lunch days gone? 3 hot lunch days so far (2 pizza lunches, Purpose Smoothie). Pizza lunch on Oct 19 was very popular with \$1936 ordered. Many thanks for the student leadership group and the volunteer parents who are doing a wonderful job.</li> <li>Feedback for Purpose Smoothie Co.?</li> </ul> <p>-Issues: -Few smoothies fell in boxes, if order from Purpose again will ask about drink holders.</p> <ul style="list-style-type: none"> <li>- Query on packaging the food items food safe as hot and cold items were mixed together. Less than 50 orders of the chickpea soup so question to eliminate that item to only have cold items from Purpose Smoothie?</li> <li>- Query tummy ache post poke bowl?</li> <li>-1 child had an allergic reaction, perhaps due to coconut water? This was a substitute made specifically for Homma as regular Purpose Smoothie is made with almond milk, but needed to be nut free for school.</li> </ul> <p>-Positives: Generally positive feedback on smoothies, soups and bowls. Tanya thought bowl sizes were adequate for kids and thought kids enjoyed the food and admin would support ordering again.</p> <p>Sonja: Wants to support local business</p> <ul style="list-style-type: none"> <li>Concession sales.</li> </ul> <p>Sharmila: Query if this is required as did not sell a single bowl, only sold smoothies. Query to only sell Berry Smoothie in concession for Purpose Smoothie.</p> <p>Anna: Profit for hot lunch program pre-pandemic was much greater than currently because prices from the vendors have increased, but PAC has been hesitant to raise cost of hot lunch</p>	<p>Sharmila Lakhani</p>

	<p>items. When we order concession items PAC is subsidizing these items and ultimately making less as a fundraiser.</p> <p>Sharmila: Pre pandemic concession sales were also high due to juice box sales (2 flats or more).</p> <p>Kerry Elder: Likes concession in case parents forget to pre-order; kids get to learn value of money.</p> <p>Sharmila: Purpose smoothie made ~\$500 minus \$28 loss. Pizza concession on Oct 19 \$157. All extra food gets sent to staff room, Sharmila will also deliver to teachers who do not frequent staff room. Supports concession.</p> <p>Tanya: Teachers appreciate concession items. Suggested that cutting the number of concession items would not be a big deal as parents have gotten used to preordering since the pandemic.</p> <p>Sharmila: Asked if unsold concession items can be given to low income kids?</p> <p>Tanya: Low income kids have lunches paid for already so they are not singled out.</p> <p>Anna: Thank you to Sharmila and Marcie for help to support hot lunches.</p>	
<p>7:35 to 7:45 PM</p>	<p>Update on PAC Fundraising efforts</p> <p>Anna: In middle of fall fundraising campaign. Mr. Cooper's pies deadline this Friday. Pick up Oct 28<sup>th</sup> at front of school.</p> <ul style="list-style-type: none"> <li>• Purdy's and Poinsettia orders set to open October 29 (deadline is November 17 for pick up December 1-3)</li> </ul> <p>Winter fundraiser campaigns: Sonja Golchin: both websites live for Purdy's and Poinsettia (option for 2 cut off days, pick up Dec 1). Latest for 2<sup>nd</sup> date is end of November for delivery mid-December.</p> <p>Thank you Sonja!</p> <ul style="list-style-type: none"> <li>• Westcoast Seeds request submitted for spring</li> </ul> <p>Amy: Linda has submitted west coast seeds application</p> <p>Anna: Reminder that Taco fundraising running all year. Owner will home deliver and 15% sales goes to PAC.</p> <p>Sonja Golchin: Asking about additional spring fundraiser with Growing Smiles plant sale? Timeline is Feb-May (deliver early June).</p> <p>Anna: Only 2 more years of Wong's nursery hanging baskets. Think Growing Smiles fundraiser will be a good transition for after Wong's nursery.</p> <p>Sharmila: Worry about fundraiser of hanging baskets and plants conflicting, or not working out well.</p> <p>Amy: Seeds will be available early spring and will not interfere with hanging baskets.</p> <p>No consensus decisions made on Growing smiles plant sale.</p> <p>David Elder: Question if spring fair is cancelled?</p>	<p>Anna Reithmeier</p>

	<p>Anna: No decision yet, but based on public health orders. However, if we delay until Jan we can't have it on the same scale as previous years. Behind on planning stages already based on Nikki's guide, some things have been booked a year out already. The longer we wait the decision will be made for us. We may need to scale down. No decision has been made yet.</p> <p>Tanya: Many things can go ahead (like silent auction), but still many things we cannot book: For example bouncy castles due to cleaning piece; cakewalk cannot go ahead with home made, etc. Many COVID restrictions and need to comply with current health and safety measures. Toned down version of Carnival? But will be dictated based on current health orders.</p> <p>Anna: Lots of people power, time to plan and volunteer support for Carnival to occur: it might not be the year especially with public health orders. This will be on future agendas for many meetings to come.</p>	
<p>7:45 to 8:00 PM</p>	<p><b>Other business/Questions</b></p> <p>Sharmila: Quebec trip and camp Jubilee/outdoor education status?</p> <p>Tanya: School district will not approve any overnight field trips. Quebec is definitely cancelled (vaccination for flights etc). Not sure if Camp Jubilee will occur? Can hold booking for Camp Jubilee, but cannot submit paperwork to district for approval. Day camps allowed, but not overnight trips. Issues around schools cannot ask vaccination status of kids/families etc.</p> <p>Sonja: Are we looking for more fundraising opportunities if Carnival cancelled?</p> <p>Anna: More event oriented vs direct sale for other future fundraisers.</p> <p>Meeting Adjourned at 1946.</p>	<p>All</p>



## ÉCOLE ÉLÉMENTAIRE TOMEKICHI HOMMA ELEMENTARY SCHOOL

SCHOOL DISTRICT No. 38 (RICHMOND)  
5100 Brunswick Drive, Richmond, BC V7E 6K9  
Tel: (604) 668-7844 Fax: (604) 668-6412  
Website: homma.sd38.bc.ca



Mrs. T. Major

Mr. K. Vines

**Principal/Directrice**

**Vice Principal/Directeur Adjoint**

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# PAC Admin Report

October 2021

Thank you for joining us Penny and Jen

### 1. Our School Story and focus for the year - Tanya

For the past few years we have had a focus on “Creating Community and Sense of Place”. While we are still working with this, staff are looking to branch out for this into other areas of focus. At our first pro-d day in September, we looked at what was going well and where we would like to direct our focus. The major themes that came out of these conversations were:

- On connectedness & reciprocal relationships
- Universal Design for Learning - provide tools everyone may need to be successful
- Promoting equity in inclusion with integration of the FPPOL and with connections to why it matters/why should it matter to them
- Creating a supportive learning community where our diverse strengths and challenges can be shared and celebrated
- Emphasizing skill development for lifelong learning and critical thinking communication, personal & social responsibility (rather than on content and having learners recognize that)

We also have a large number of staff involved with District Innovation Grants that will be focusing on Formative Assessment and ePortfolios, Formative Assessment using Proficiency Scales, Learning Environments and Spaces (Outdoor Classroom), Social Emotional Learning, and Equity in the School and Classroom.

### 2. Homma Website - Tanya

All websites in the District are being migrated over to a slightly different look and new platform. Within the next week the migration will be complete. There will be a new PAC section with a separate username and password for you to access - once we receive the login info, we will forward it to you.

3. Health and Safety Update - Kevin

We have moved our meeting place for evacuation drills to a safer, more suitable location near the emergency bin should we need to evacuate for a true emergency. Families will be receiving Student Reunification Information from the District in the next few days that outlines District plans and procedures in the event of an emergency.

Our first Hold and Secure Drill will take place on Wednesday, November 3<sup>rd</sup> - please watch the Week Ahead for further info.

4. District Emergency Policy Update - Kevin

Later this week or early next week you will be receiving information from Deputy Superintendent, Rick Ryan, on A Parents Guide to Emergency Management. This is lengthy but outlines all of the process and procedures that you can expect as a parent should a significant emergency occur.

5. October 22<sup>nd</sup> Pro-D Day - Kevin

All staff will be involved in workshops on Friday - the majority of these will be virtual .

6. Student Leadership - Kevin

We are pleased that so many of our intermediate students have signed up to for various leadership jobs. You will notice crossing guards, hot lunch helpers, buddy bench leaders, and special event coordinators, to name a few, working with staff at the school.

7. Upcoming Dates

- a. Professional Development Day - Friday, October 22<sup>nd</sup>
- b. Student Photos - October 25<sup>th</sup>
- c. Great Canadian Shake Out - October 28<sup>th</sup>
- d. Mr. Cooper's Fundraising Pick Up - October 28<sup>th</sup>
- e. Hot Lunch - Sushi - October 29<sup>th</sup>.
- f. PAC Pizza Day - November 2<sup>nd</sup>
- g. Hold and Secure Drill - November 3<sup>rd</sup>
- h. Remembrance Day Virtual Assembly - November 10<sup>th</sup>
- i. Remembrance Day - November 11<sup>th</sup> - all schools closed
- j. Hot Lunch - Dairy Queen - November 12<sup>th</sup>
- k. Photo Retakes - November 16<sup>th</sup>
- l. PAC Pizza Day - November 16<sup>th</sup>
- m. Early Dismissal at 1:45 pm - November 17<sup>th</sup> and 18<sup>th</sup>
- n. Professional Development Day - November 22<sup>nd</sup>
- o. PAC Meeting at 6:30 pm - November 23<sup>rd</sup>





