

MINUTES



Homma PAC Meeting – AGM

Tuesday, May 17, 2022

6:30 pm – 8:00 pm

Hosted on Zoom: <https://ubc.zoom.us/>

Meeting ID: 666 8455 0288

Passcode: 0520222

PAC Executive:

Anna Reithmeier, Chair

Penny Leggo, Vice-Chair

Marcie Beggs, Treasurer

Jennifer Tham, Secretary

In attendance (20): Anna Rethmeier; Jennifer Tham; Miranda Duffy; Amy Ridout; Derek Cherry (admin); Sharmila Lakhani; Mindy Zhang; Kevin Vines (admin); Karina Reid; Jodie Weiler; Penny Leggo; Corrine; Carrier Elder; Marcie Beggs; Daphne Tsao; Michelle Los; Cindy; Carla Day; Loni Yee; Sue-Ann Reidy

Time	Topic	Speaker(s)
6:30 to 6:45 PM	<p>Update from the PAC Chair</p> <ul style="list-style-type: none">• Welcome <p>Anna: Land acknowledgment</p> <ul style="list-style-type: none">• Approval of minutes from April <p>Jen approved minutes; Sharmila seconded</p> <ul style="list-style-type: none">• Review of agenda <p>Jen approved minutes; Penny seconded</p> <ul style="list-style-type: none">• Approval of this list of items to become our agenda• Update about call for volunteers and support <p>-Anna reiterated succession planning for leadership roles and more parents support to increase parent volunteer base. Email sent out asking for help. We need more people to come forward and offer support if we want to keep programs running. Email sent out to ~500 parents and only 10 parents responded by email and of the 10 parents, 4 people are parents for new Kindergarten students. We need a fully staffed PAC in order to continue to received BC Gaming Grant.</p> <p>-Hot lunch is a big program which is run by PAC.</p> <ul style="list-style-type: none">• Future plans for the Homma PAC <p>-Fruit and Veg program which is not being organized in the future.</p> <ul style="list-style-type: none">• <u>Homma Bylaws and Constitution</u> (call for vote to approve) <p>-Last time it was updated was early 2000's. Went through a few parents in the PAC, school admin and Richmond school district for approval. Posted on Homma Website.</p> <p>-Original document was a PDF and had to update it.</p> <p>- Jen approved and Marcie seconded it.</p> <p>-PAC members voted to approve. 13 approved (majority was reached)</p>	Anna Reithmeier
6:45 to 6:50 PM	<p>First call for nominations for PAC executive positions</p> <p>PAC Chair nomination: Anna Reithmeier, seconded</p> <p>PAC p Chair: Corrine Haer, seconded</p>	Derek Cherry

	<p>Treasurer: Marcie Beggs, seconded Secretary: Jennifer Tham, seconded</p>	
6:50 to 7:05 PM	<p>Update from the Homma School Admin Team</p> <ul style="list-style-type: none"> • Staffing update: Derek:Ms O’Leary to cover mat leave. Mr Thomas ELL teacher. • Kevin: Acknowledging May is Asian Heritage Month • Derek: Acknowledging May is Jewish Heritage Month • Welcome to K • Sports Day: June 10. Theme is elements (Fire, Earth, Water and Wind). Get to know you events and will gather in ‘house teams’ • Derek:Fun activity events. Pizza day is scheduled for Jun 10. Looking for parent involvement but parents asked to stay outside. Asking for parent volunteers to help hand out snacks etc. • Sharmila volunteered for snacks for Sports Day. Suggested adding nut free granola bars and bananas. \$400 budgeted for Fun Day from last year’s budget. • Kevin: Class photos on May 24. Need to make a collage for all students in the school, this was decided in Oct of last year. • Derek: Pinewood Derby occurring on June 21 afterschool outside. Unlimited event. Olivia Chan organized this for the past 6-7 years. Foodtruck requested from staff to have onsite at this event? Andrew volunteered for this. • Kevin: Grade 7 farewell assembly • Derek: Pro D Day: Kevin Lamoreux? • Derek: Thank you to Homma PAC for their volunteer time. • Questions • Jen: Asking if you can order Pinewood Derby car now? Derek answered: 80 kits sold that were leftover. • Carrie offered Derby kit to Jen - thanks 	Derek Cherry Kevin Vines
7:05 to 7:20 PM	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> • Review of our current budget • Call for vote on the budget for the fiscal year 2022-2023 <p>Hot lunch was the most successful fundraiser, then Purdy’s,</p> <p>-PAC is in a very good financial situation due to the lack of school events. -Gaming Fund from BC Government grant based on amount per child at school ~\$10,000 total. Allowed to spend gaming fund only on things that support kids directly (example literacy support; Gr 7 year book, Fun Day; Schoolwide Fine arts and Educational Events; Extracirricular Sports equipment; online safety workshop; mental health workshops; Gr 7 farewell and Green team/Sustainability/Garden. -Operating account \$62,447. Conservative estimate of fundraising for next year of \$11,000. - expenses of next year: \$26,475. Made up of Capital Acquisitions; Teachers Grants (23 Div x \$300) + Resource/library/relief (10 x \$200); web/email expenses/photocopy/coffee fund/discretionary fund; McMath scholarships (3 x \$250); library books; Rainbow Crosswalk; Parent education workshops; Grade 6/7 Outdoor Ed; Artist in Resident/Fine arts programming</p>	Marcie Beggs

	<p>-Marcie asking for a sub committee to be formed to see how money is best spent.</p> <p>-Question from Carla Day about Teachers Grants. Answer: Marcie. All of the teachers are given \$300. The teachers submit receipts and give up to \$300 to each teacher. Receipts need to be submitted to get the money.</p> <p>-Question from Sue Ann: Many teachers have been at Homma for ~20 years and have everything they need. Should there be an application process to apply for special projects (example: 1 grant for primary, 1 grant for older children).</p> <p>-Derek: Is worried that teachers might not apply and use it.</p> <p>-Sue Ann: Was a big fan of Saleema Noon, but feels district has a wealth of knowledge and special consultants to provide that service instead of Saleema Noon. Feels personal safety is in the curriculum already so would money be best spent on special projects etc.</p> <p>-Derek; Gave background on request from Saleema Noon came from staff as well as WhiteHatter.</p> <p>-Marcie says that some divisions share their grants. PAC is open to this.</p> <p>-Carla: Suggests that if there are extra funds, teachers can apply to an application for special projects (uniforms, ropes course to UBC for leadership course, as some ideas). Suggests that \$300 is not enough for some special projects.</p> <p>-Anna: Challenging for this small and particular PAC to take on that consideration piece and worries about conflict of interest.</p> <p>-Derek: Would ask staff for ideas for consideration to be brought forth to the PAC.</p> <p>-Sue Ann: Should there be a line item for athletics? As Grade 6/7 is the only grades that support basketball, volleyball, and Track & Field.</p> <p>-Derek: how would money be used for that line item?</p> <p>-Sue Ann: money could be used for uniforms, relief time for teachers or admin who volunteer? Suggested \$1,000 to release teachers to plan the season for these athletic programs?</p> <p>-Marcie; Suggests any unused amount gets rolled over for next year goes into a pot to either get used or rolled forward to the next year.</p> <p>-Carla: question of who pays for team uniforms?</p> <p>-Derek: Usually the PAC.</p> <p>-Miranda: Would that be in lieu of the Sports Equipment line, or an additional allocation on top of Sports Equipment?</p> <p>-Marcie: Says it would be in addition to the sports equipment fund.</p> <p>-Jen asked how much was not used from last years teachers grants?</p> <p>-Marcie: Remaining \$2,300 was leftover and unused. But many teachers used money to hire buses etc. and this was not possible last year due to many COVID restrictions.</p> <p>-Anna: Said operational spend has been more than our typical years. Asking for admin for guidance on how to spend money.</p> <p>-Draft budget approved by Anna; seconded by Carrie Elder and voted by PAC members with a majority.</p>	
<p>7:20 to 7:30 PM</p>	<p>Update on Hot Lunch Program</p> <p>Sharmila: asking Jodie to take the lead for Hot Lunches and Sharmila is the secondary. DQ is biggest profit margin (\$845, Pizza is second for profits \$752. Hot lunches made \$10,061.63 (in April)</p>	<p>Sharmila Lakhani</p>

	<p>Jodie: Dates are set for next year. 23 hot lunches throughout the year on Fridays.</p> <p>Marcie: Sushi and DQ made most money from concession. No money made from pizza or Purpose concessions.</p>	
7:30 to 7:50 PM	<p>Second call for nominations for PAC executive positions</p> <ul style="list-style-type: none"> • Vote <p>Chair: Anna Reithmeier Vice Chair: Corrine Haer Treasurer: Marcie Beggs Secretary: Jennifer Tham</p> <p>Everyone voted in through acclamation.</p> <p>Karina Reid: Will volunteer for Richmond DPAC – Thank you.</p>	Derek Cherry
7:50 to 8:00 PM	<p>Other business</p> <p>Meeting adjourned at 8:04pm. Final PAC meeting of the year June 14, 2022. Minutes will be posted on Homma Website.</p> <p>Feedback for weather on not PAC meetings should be held in person starting next year?</p>	All