

DRAFT MINUTES



Homma PAC Meeting

Thursday, January 18, 2023

6:30 pm – 8:00 pm

Virtual - Meeting link will be shared on the Homma website and Homma PAC Community Facebook group

In attendance 15: Derek Cherry (Admin); Ginny Lee (Admin); Jarrod Connolly; Corrine Haer; Mirandy Duffy; Jennifer Tham; Jodie; Shadi Koros; Penny Leggos; Genevieve H; Anna Reithmeier; Carla Day; Georgina Lau; Yoga; Jenn

| Time | Topic | Speaker(s) |
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| 6:30 to 6:45 PM | Update from the PAC Chair <ul style="list-style-type: none">• Welcome <p>Land Acknowledgement from Jarrod.</p> <ul style="list-style-type: none">• Approval of minutes from November 2023 meeting <p>Anna approved and Corrine Seconded</p> <ul style="list-style-type: none">• Review of agenda• Approval of this list of items to become our agenda <p>Jen Approved and Anna Seconded</p> | Jarrod Connolly |
| 6:45 to 7:05 PM | Update from the Homma School Admin Team ADMIN REPORT is in RED. Questions/comments spoken at the meeting are in BLUE Welcome back We hope that everyone had a relaxing break spending time with family and friends. We are grateful for those times throughout the year where we are able to spend quality time with loved ones doing the activities that bring us together. It is also nice to get back to routine and connect with people in the amazing Homma community! In looking forward to this term, we are excited about the many learning opportunities happening in classrooms and we have some great whole school activities planned as well. Library Learning Commons We wanted to provide an update regarding the Library Learning Commons. This week we put in our first furniture order which should arrive in 10 to 12 weeks. Renovations should begin shortly. We are waiting for the carpenters to come in to measure the area. We will also need to pack up all of the books and other items for storage. Mme Veilleux will continue to provide library service during the renovation. She is planning to use the Maker Space room beside the library as a temporary room for book exchanges and primary story time. Derek: Library will pack up ~15,000 books. Derek ordered ~\$16,000 worth of furniture already. Last week the Richmond News came in to interview Ingrid about the Homma Library learning commons. We are the 12 th school in the district to go through this. Admin is very grateful for the support of the Homma PAC. | Derek Cherry Ginny Lee |

- Questions

Jarrold asked: How long is packing up going to take?

Derek answered: 3-4 days. Hoping staff will have a packing up party after school and extend the invite to parents and perhaps wider school community to help.

Anna asked: What are some of the pieces of furniture which were ordered?

Derek answered: Different size and height cushions; differently shaped tables to move together in different configurations; different height chairs; standing desk and white fold up tables; moving shelves and lots of flexible seating. Ingrid has asked for rolling shelves with wheels to move where she wants to. Derek has asked for the moving shelves to come out of the \$30,000 budget PAC has previously offered. Richmond school board makes their own shelving made by carpenters and are very good quality.

Jarrold asked: Has all the furniture been ordered?

Derek answered that most of all of the furniture they want has been ordered. Wanted to see how much was left over after the moving shelves.

Miranda asked: Do we have an approximate estimate for these shelves? Miranda wanted to make sure we had a ~\$4,000 contingency after the shelves were purchased.

Derek answered \$1,500 x 7-8 was the estimated budget.

Jen typed in the chat that as long as we stay under the \$30,000 budget she is fine with that.

Basketball:

We are grateful to have several staff volunteering their time this term to help coach basketball. This week we will be sending home permission slips with schedules, to players who are interested in playing and we ask that these please be returned by Monday, January 22, 2024. This year we have several female students interested in basketball. To give more playing time, the coaches have decided to divide the group into two teams. There will be one male team this year unless we get more interest. The McMath feeder basketball tournament will occur on March 6th and 7th this year. Go Hawks!

Derek: Boys will be 1 team, but more games for hopefully more play time each player.

Miranda asked what grades participate in basketball?

Derek answered: 6/7

Oceanwise Dome Tent:

Ms. Regan has arranged for the sea dome tent to come to Homma on Thursday, Jan 25th. This portable, inflatable 6-meter dome will project cinematic footage that will show connections between ocean health, climate change and daily life. We have had them visit before and the students really enjoyed it. Students who Ms. Regan has for Outdoor Learning will get to visit the dome.

Chinese Lion Dance Event:

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| | <p>We are excited to be welcoming Chinese Lion Dancers to the school on February 9th to mark the beginning of the Lunar New Year on February 10th. There will be a performance for students and staff as well as a question-and-answer period. We are looking forward to the show!</p> <p><u>EASE workshop:</u> On Tuesday, January 30th we will be hosting an EASE parent workshop from 6:30 to 7:30 pm. We will be joined by Connie Easton, District Consultant, who will be sharing information about anxiety and how to support children at home. Homma staff have been doing EASE lessons with students and they are noticing that students are becoming more aware about anxiety and how to manage it. For more information about EASE, please go to the following website. https://healthymindsbc.gov.bc.ca/resources/ease-at-home-4-7-collection/ Please check out the flyer when it is sent home in the WAAG and it will also be sent in a stand-alone email as it requires parents to RSVP.</p> <p>Miranda asked if childminding will be offered? Admin is considering childminding and will determine if this is a possibility.</p> <p><u>Term 2 winter written updates:</u> This term, written updates will be provided on April 25th. This change in date is to align with the Ministry Order for reporting where it is recommended that a longer period of time is needed for students and staff to engage in learning. Traditionally the second term was quite short, when you factor in the start of Spring Break. Also, all written updates will be available online only. Paper copies of written updates will not be provided for term two. We recommend families log into their MyEd account so that they are familiar with how to access their child's report card online. Anna stated the MyEd is not user friendly as she has a McMath student. Suggesting that admin send out a user-friendly guide on how to find the report card in the MyEd system.</p> <p>Admin will work on a short how-to video or instruction sheet for parents.</p> <p><u>Pro D</u> February 16th • April 19th • May 17th NOT on Jan 26, April 19 instead.</p> | |
| 7:05 to 7:20 PM | <p>Treasurer's Report</p> <ul style="list-style-type: none"> Budget update <p>Miranda: We had some unfortunate news that the gaming grant we had budgeted for (\$10,000) did not go through due to a missed deadline by ~6 hours. Thanks to prudent fiscal handling by previous PACS we are not in any financial trouble.</p> | Miranda Duffy |

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| | <p>However, some items we fund need to now come out of the operating fund instead of the gaming fund. We have a cushion to cover a significant proportion of next year’s anticipated expenditures as well.</p> <p>Questions: Jodie asked if there was an appeals process? Miranda answered: We received word mid-December that we are NOT eligible to receive the grant this academic year. Jodie asked if we have put a policy in place so this hopefully doesn’t happen again? Miranda answered: Policy has not been set yet.</p> <p>Anna commented: We do have a PAC document and information available with the PAC exec roles/responsibilities. There are very few people who help and for 3 years Marcie and Anna did all the financial parts of the PAC. When we asked for help, no one really offered to help. In June Marcie had a work staffing crisis and Anna had a family emergency so the deadline was missed.</p> <p>Jen suggested that admin can be in on the loop as well as we can let them know about the date and offer a reminder ahead of time. Derek said that admin can help remind, but ultimately the responsibility to apply for the grant is solely a PAC responsibility.</p> <p>June 30th is the gaming grant deadline for the year. Miranda has it in her phone/calendar and is confident it won’t happen again.</p> <p>Miranda: Do we need to vote on reallocation of funds through gaming vs operating account?</p> <p>Anna: We should post the updated budget with the February Agenda so members of the school community can vote on it.</p> <p>Jarrold clarified that this vote would only be on where the money was coming from and not the amounts as this was decided already.</p> <p>Anna suggested that Miranda update the proposed full budget of what’s happened this year so that we can all vote on the new budget.</p> <p>Miranda will do this prior to February meeting.</p> | |
| <p>7:20 to 7:50 PM</p> | <p>PAC Planning and Participation Discussion</p> <ul style="list-style-type: none"> February Bingo Night discussion <p>Penny: Received confirmation that the proposed Bingo date is Wed., Feb 7th from 6-8 pm and that it is going ahead. Needs confirmation that tables are booked for this evening. Commented that it will be held as a free event because if we charge for tickets we need a license as it will then be seen as “gambling”.</p> <p>Jodie has offered to use the hot lunch platform to sell tickets and pizza.</p> | <p>Corrine Haer Penny Leggo</p> |

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| | <p>Penny has asked for 50-55 tables? Derek has put in a request for these. We are awaiting confirmation of availability.</p> <p>Jodie will set it up on Hot Lunch website for this weekend, and was asking about capacity numbers?</p> <p>Anna commented that we had 250 tickets last year and didn't quite have enough chairs. Ginny said that 257 is the capacity limit in the gym.</p> <p>Anna suggested that the volunteers need tickets as well.</p> <p>Ginny suggested we allot tickets for volunteers.</p> <p>Jodie suggested 10 volunteers so 240 tickets for sale?</p> <p>Penny suggested that she is working on gathering volunteers, starting with those who volunteered last year.</p> <p>Corrine suggested that we do an open call-out for volunteers to entice new parents and would like to set up a WhatsApp group to have more volunteers and more open and clear communication.</p> | |
| <p>7:50 to 8:00 PM</p> | <p>Other business and questions</p> <ul style="list-style-type: none"> Hot lunch pricing <p>Anna was excited about the Steveston Seafood House as a new vendor. Jodie commented that Hot lunch prices have been raised already. Vendors who are easy to work with and have the highest profit margins will be featured more frequently. Pizza Factory and DQ kept their pricing the same from last year.</p> <p>Jodie wants to try to keep the pricing affordable, so some items are \$6 and some are \$9.</p> <p>Added 1 extra hot lunch date compared to last year so feels we should be the same or come out ahead in terms of fundraising.</p> <p>Jodie commented: Sometimes we lose out on concession, sometimes we make money so she tries to keep the numbers low. Likes to have a few extra lunches for emergencies.</p> <p>Carla asked what our mark up is? Jodie answered \$1-\$1.50 an item.</p> <p>Miranda: Marcie made a hot lunch breakdown excel sheet to further support decisions as to see what is most profitable.</p> <p>Jodie: If school is closed, Jodie and volunteers will hand out pizzas from 11:40 – 12:40 and whatever is not picked up gets driven to the food bank. We made the decision for the hot lunch to go ahead as vendors need time.</p> | <p>All Jodie Weiler</p> |

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| | <p>Other questions. Jen asked: if parking lot situation has improved? Derek/Ginny answered that it has improved a lot. Thank you! Miranda commented that Kirby who filled in for Derek last week did a great job.</p> <p>Motion to close meeting Corrine and Miranda seconded</p> <p>Meeting adjourned at 19:51</p> | |
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Homma PAC Executive:

- Jarrod Connolly, Chair
- Corrine Haer, Vice-Chair
- Miranda Duffy, Treasurer
- Jennifer Tham, Secretary

Next Homma PAC Meeting: Wednesday, February 21, 6:30-8:00 pm

DRAFT



Tomekichi Homma Elementary School
5100 Brunswick Drive, Richmond BC V7E 6K9
604-668-7844 | homma.sd38.bc.ca

Principal/Directeur: Mr. D. Cherry | Vice-Principal/Directrice adjointe: Mlle G. Lee

Thursday, January 18, 2024

PAC Admin Report

1. *Welcome back*

We hope that everyone had a relaxing break spending time with family and friends. We are grateful for those times throughout the year where we are able to spend quality time with loved ones doing the activities that bring us together. It is also nice to get back to routine and connect with people in the amazing Homma community!

In looking forward to this term, we are excited about the many learning opportunities happening in classrooms and we have some great whole school activities planned as well.

2. *Library Learning Commons Update*

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3. *Basketball at Homma*

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4. *Ocean Wise Sea Dome Visit*

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5. *Lion Dance Assembly*

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<https://healthymindsbc.gov.bc.ca/resources/ease-at-home-4-7-collection/>

7. Term 2 – Written Updates

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8. Remaining Professional Development Days

- *February 16th*
- *April 19th*
- *May 17th*

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