

MINUTES



Homma PAC Meeting

Tuesday, May 16, 2023

6:30 pm – 8:00 pm

Virtual via Teams

Attendance (17) Derek Cherry and Valerie Carriere (admin); Anna Reithmeier; Corrine Haer; Jennifer Tham; Beth Volpov; Jarrod; Ginny Lee; Penny Leggo

Time	Topic	Speaker(s)
6:30 to 6:40 PM	Welcome <ul style="list-style-type: none">• Land Acknowledgement• Approval of minutes from the May, 2023 PAC meeting <i>Approved by Beth, seconded by Miranda</i>• Review of agenda• Approval of this list of items to become our agenda <i>Approval by Penny, Seconded by Linda</i>	Anna Reithmeier
6:40 to 6:50 PM	First call for nominations for PAC executive positions <ul style="list-style-type: none">- 4 positions required for us to apply for BC gaming grant (Chair, Vice Chair, Secretary and Treasurer).- Chair – Nomination of Jarred Connelly. Anna supports this and happy to help with the transition throughout next year.- Vice Chair – Nomination of Corrine Haer.- Secretary – Nomination of Jennifer Tham- Treasurer – Nomination of Miranda Duffy. Marcie supports this and happy to help with transition.	Derek Cherry
6:50 to 7:15 PM	Updates from the Homma School Admin Team. Please see admin report attached at the end of the minutes. <ul style="list-style-type: none">• Busy term brought back Track and field post COVID.• 55 Kindergarten kids for Welcome to K today. Lots of fun stations for kids (library and Garden). Many thanks to Homma staff for putting this on and Beth Volpov and Jen Tham for speaking on behalf of the PAC.• Track and Field last Tues at Minoru for older students. Thanks to staff involved and all parents who volunteered to drive.• Track Attack held at the school for primary grades. Kids had fun with classroom teachers and all of Homma Primary team. Older students who stayed behind were helpers for the Track Attack at Homma and enjoyed this.• BC Children’s Hospital Jeans Day on May 25th. Any donations will be matched by Odum Brown and completely organized by student leadership group. Will have cash on line donation option.	Derek Cherry Valerie Carriere

	<ul style="list-style-type: none"> • May 24, 2023 Class Photo day and Panorama photo for school. • Grade 7 Farewell on June 23, 2023 (more details to come). Assembly at 9am and will communicate with Grade 7 families. • Sports day on Friday June 9, 2023, perhaps Food Theme. House team colours. Dismissal for Sports Day will be in a standalone email. • Parent appreciation area set up during Sports Day. 	
7:15 to 7:30 PM	<p>Current Budget Review and Plans for 2023-2024 Budget</p> <ul style="list-style-type: none"> • Review of our current budget • No events during COVID so we are in good financial position and have been conservative with spending the last couple of years. Try to make sure we have enough money in the bank to cover following years expenses if no fundraising was done. • Fiscal year end May 31, 2023. Estimated actuals until the end of the month and then items for reconciliation. • Gaming fund received from the government for each student ~\$10,000/year and needs to be specifically spent on students. Types of spending include year book, snacks for Sports Day, Fine Arts (artist in residence), Literacy Support, \$1000 for sports equipment (recess and lunch equipment), online safety workshops, Mental Health and sexual health workshops, Grade 7 Farewell and Garden. Need to spend gaming grant every 3 years or it disappears. • Operating Fund (our fundraising income). Biggest fundraising event is Hot Lunch program~ \$10-11,000/year. • Some community events are not big money makers such as Bingo Night. Halloween and Craft Fair were not hosted this year due to lack of volunteers. • Previous years Fair raised \$4,000-\$6,000. Biggest expense this year is games rental from Party Works. • Silent Auctions from a lot of Steveston Businesses, Cake Walk and all food vendors will give kick back to the PAC. • Budget for Capital Aquisitions. Perhaps sound system? As per admin. • Teachers grant is \$300 each classroom teacher and \$200 for resource teachers/Librarians. The fund is roughly 60% used and money left over gets rolled over for next year. • In the past Teacher Appreciation Lunch (~51 staff) was ordered due to COVID restrictions. This year it is scheduled for Jun 21, 2023. \$2000 budget was to order lunch out. There is interest in going back to pot luck style as last years vendor was disappointing with making food in time and many orders missed. • Discretionary fund was spent this year on the Welcome Back to School coffee and muffins. 	Anna Reithmeier On behalf of Marcie Beggs

- McMath student scholarship (3 x \$250) for former Homma students. All of the other catchment schools give these scholarships as well.
- Parent education workshops and Grade 6/7 outdoor ed (PAC funded the buses for Outdoor Ed camp).
- Artist in Residence (Drumming, Bollywood dancing were the main activities this year)
- **Question:** Beth asked if next year's budget includes inflation. Anna answered No.
- -Grade 7 Farewell needs more money based on higher number of students this year and need more than \$500 to cover lunch and balloons and backdrops as per admin.
- -Corrine suggested to collapse items for fundraising into 1 line item. Ideas for next year include Pub Night & Car Wash. Perhaps we could change fundraising more towards community events? Derek said we need to be aware of fundraising fatigue for some families who can't afford it. Concerns all around about liability/safety for students and liability for property damage if cars get damaged by students (scratches etc.)
- -Sue Ann suggested that if we have extra, we can subsidize Community events. Anna commented- we put on Bingo night which was usually a wash and not a big money maker, same as the Halloween Dance. All events to build community, without the intention of being big fundraisers.
- Suggestion of moving Athletics to 1 line item? However it was ascertained that for gaming grant reasons we usually split into 2 items as there is a maximum on the spend for this from the gaming grant.
- Admin has asked PAC to help fund the furniture for the Library Commons Project which Derek has budgeted up to \$30,000. \$10,000 set aside for this. \$20,000 fundraising goal. District grant approved for \$30,000 but this cost goes towards the structure of the new library and would be an empty library if only \$30,000 were spent. We are in the queue for timeline of starting in fall of 2023. However this is subject to change.
- Admin thinks artists in Residences costs are higher than initially expected. Karima Essa (Bollywood Dancing) planning a workshop for next year again.
- Consensus to:
- Increase artist in residence/Fine arts programming to \$8,500.
- Increase budget for library commons project to \$20,000.
- Increase Grade 7 farewell budget to \$2,000 (lunch for students only, balloons and backgrounds, cookies, carnations, flowers etc.).
- Lower Teacher appreciation lunch to \$1,000 as COVID restrictions lifted and can bring back potluck style.
- Increase McMath scholarship amounts for 2 x \$500 (instead of 3 x \$250).

	<ul style="list-style-type: none"> • Derek matches the PAC sports equipment amounts, also tries to focus on not main stream sports (e.g., curling event this year, frisbees, spike ball etc.). • Thanks Marcie and Anna for putting together the budget! • Marcie has put money we won't spend until November in a term deposit to gain ~\$950 interest. • Call for vote on the budget for the fiscal year 2022-2023 • Deferred to June meeting. 	
7:30 to 7:45 PM	<p>PAC Updates</p> <ul style="list-style-type: none"> • Homma Family Fair update <ul style="list-style-type: none"> ○ Volunteer support <p>-Need 20-30 more volunteer spots more to be filled.</p> <ul style="list-style-type: none"> ○ Donations <p>-Would appreciate more donations. Wine, stickers, stuffed toys, etc.,</p> <ul style="list-style-type: none"> • Fundraiser (Photoshoot, Freezie Fridays in June) <p>-Photoshoot sold out on the weekend. This was an easy fundraiser, will do it again next year.</p> <p>-Freezie Friday planned for June 2 and 16th.</p> <ul style="list-style-type: none"> • Staff Appreciation Lunch Reminder (June 21) • Hot Lunch Program – plans for next year (5 minutes) <p>-Jodie to meet with admin about possible dates. Vendors: Pizza Factory; Dairy Queen in Steveston Minato Village; Taco Louis; Booster Juice and looking for a sushi vendor. Likely sticking to Fridays for scheduling. Good feedback from families who appreciated us honouring Ramadan and not having hot lunch during Ramadan. We will continue this next year.</p>	PAC Executive Penny Leggo
7:45 to 7:55 PM	<p>Second call for nominations for PAC executive positions</p> <ul style="list-style-type: none"> • Vote <p>All 4 executive positions are filled and no other nominations for these roles, all members won their roles by default and no votes were necessary.</p> <ul style="list-style-type: none"> - Chair –Jarrod Connolly - Vice Chair – Corrine Haer - Secretary –Jennifer Tham - Treasurer –Miranda Duffy 	Derek Cherry
7:55 to 8:00 PM	Other business and questions	All

Please attend the final PAC Meeting of the school year: Tuesday, June 13, 6:30 to 8:00 pm (virtual)

