**DRAFT MINUTES**

# **Homma PAC Meeting**

## Wednesday, April 17, 2024

## 6:30 pm – 8:00 pm

Virtual

In attendance (9): Derek Cherry (Admin); Ginny Lee (Admin); Jarrod Connolly; Corrine Haer; Miranda Duffy; Penny Leggo; Anna Reithmeier; Jennifer Tham; HH

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| **Time** | **Topic** | **Speaker(s)** |
| 6:30 to  6:45 PM | **Update from the PAC Chair**   * Welcome * Approval of minutes from February 2024 meeting   Approved by Corrine. Anna Seconded   * Review of agenda * Approval of this list of items to become our agenda   Approved by Corrine. Anna Seconded | Jarrod Connolly |
| 6:45 to  7:05 PM | **Update from the Homma School Admin Team**  **PLEASE SEE ATTACHED ADMIN REPORT at the end of the minutes.**   * Homma Stuffie Project   Likely will be done every 2nd year.   * Crossing Guard help   Asking for crossing guard help 1-3 hours a week. Will put a call out in WAAG and asking for help in the WhatsApp group.   * MIPRO portable speaker   Derek has ordered this. It has Bluetooth capability and wireless mics. It will be good for events like the Pinewood Derby. This speaker was approved to order in the previous year's PAC budget.  Questions: Anna asked about plans for Grade 7 farewell?  Answer: Derek answered likely will separate the Grade 7 assembly and lunch. Derek is discussing this with the Grade 7 teachers and as soon as they know they will send out communications to families. | Derek Cherry  Ginny Lee |
| 7:05 to  7:20 PM | **Treasurer’s Report**   * Budget update * Gaming Grant   $10,680 received from the gaming grant after missing the deadline last year. Had to write appeals and finally did receive it. Therefore, the budget changes we thought we needed to make, we no longer need to make.   * Additional resource teacher grant * Admin budget requests   + Lion Dance   + The History of Motown * Miranda made a motion to add an 11th line item for Resource teacher to receive $200 from the PAC in accordance with the standard allocations.   Anna Seconded the motion.  Passed by 7 (motion is carried).   * Miranda made a motion for $3,500 to be reallocated from previous education funds to cover the cost of the Lion Dance (at Chinese New Year) and the History of Motown presentations.   Anna Seconded the motion.  Passed by 7 (motion is carried).  Derek thanked everyone for the funding approval as this frees up budget for the general school.  Derek: Asked if an updated budget could be emailed to admin.  Miranda agreed.  Anna: Mentioned next meeting is the AGM. Asked for ideas to be brought back to the PAC for this meeting and advertising on why parents should attend so they have feedback on how the money is spent for the next academic year. Jarrod agreed to put this out. | Miranda Duffy |
| 7:20 to  7:50 PM | **PAC Planning and Participation Discussion**   * Pinewood Derby   Jarrod: We are scaling back from the Homma Fair which was hosted last year and this year we are hosting the Pinewood Derby instead.  Anna: Car orders are open currently through the Hot Lunch platform and closing on Sunday April 21, so that the car kits can be distributed in time for a families to build it prior to the June 13th race date. Anna is asking Derek to send a stand alone email to remind parents about the ordering deadline this Sunday. Derek agreed to this tomorrow or Friday.  Anna: Chris a Homma parent has volunteered to build the track and it is now complete.  Miranda: Asked if Chris needs a cheque for the materials? Anna said Chris has all of the receipts and it has cost ~$500 for the new track.  Jen: Wanted to update admin and PAC that the City of Richmond Celebration Grant for $2,000 for the Pinewood Derby was denied based on the fact that it was “not a public event”, despite making references to inviting the community at large and neighbours in the proposal. Jarrod wrote an email for feedback to the city to protest this decision. Jarrod said there were 12 other PACS who were also denied on the same basis. City council has already voted on this, but we wanted the city to know about the lack of feedback from our proposal before it was denied and how our similar proposal last year for the fair was approved.    Anna: Last year there were a smaller number of proposals for grants, so maybe that is why the city needed to be stricter with the number of grants that needed to be denied.   * Cookie Fundraiser   Jen: We will be holding a cookie sale after school on Friday April 26th. 1 table at the front of the school, 1 table at the back of the school. 6 volunteers have been secured! 250 cookies have been ordered from a Homma parent.   * Plant Fundraiser   Corrine: The Spring fundraiser ordering deadline has been extended until this Sunday April 21st. The plants will be delivered to Homma on May 6th. Pick up will be 230-330pm in the foyer.  Corrine: We are also looking for volunteers for Freezie Fridays. These were easy and high profit fundraisers last year.  - |  |
| 7:50 to  8:00 PM | **Other business and questions**   * Reminder: Next meeting is Tues May 14 AGM 6pm - 8pm In-Person   Jarrod: Reminder that the next meeting is IN PERSON hosted in the library and at 6pm.  Derek: Question about nominations for the PAC executive roles.  Anna stated she posted this on the website and through the social media channels.  Corrine said that as per bylaws no PAC exec is supposed to hold the position for more than 2 years. She is happy to step back if there are other parents wanting to do the role of Vice Chair as this is her 2nd year. Jen also mentioned she is in the 3rd year of being secretary and happy to step back to allow other parents to do the role.  Jarrod motioned for the meeting to be adjoured. Anna seconded.  Meeting adjourned at 7:26pm | All |

**Homma PAC Executive:**

* Jarrod Connolly, Chair
* Corrine Haer, Vice-Chair
* Miranda Duffy, Treasurer
* Jennifer Tham, Secretary

**Next Homma PAC Meeting:** Annual General Meeting - In Person - Tuesday, May 14, 6:00-8:00 pm



1. ***Crossing Guards***

We are still looking for some parent volunteers to help supervise students at the crossing guard leading into the school. Any help would be appreciated. Please reach out to Mr. Cherry if you are interested.

1. ***Mipro***

Thank you, Homma PAC, for providing the funds to order a portable PA/Stereo system. We ordered a Mipro for the school with wireless microphones and blue tooth capabilities.

1. ***Welcome to Kindergarten – May 15th***

On May 15th from 1:00 – 2:00 pm we will be welcoming new Kindergarten students to Homma. We are looking forward to meeting our newest members of our school community and we are excited to be working with their families. The children will be rotating through some play based learning experiences and there will be information shared about the school, gradual entry and PAC involvement.