

Final Minutes



Homma PAC Meeting

Wednesday Nov 26 2025

6:30 pm – 8:00 pm

The Virtual Meeting link will be shared with Homma families via email.

Attendance: Oliver Heel, Yoga Murugesan, Maryam Shahnaz, Miranda Duffy, Mindy Lam, Jen Tham, Mark David, Beth Volpov, Sean, Eric Marriott, Stephanie Thiebert, Aabid Pirani, P Leggo, Rahul Coelho, Madeleine Wareing, Alena Klyha, Guillermo Morales, Heather Hong, Anna, L (?), Sean Vanderfluit

Meeting Started at 6:31

Time	Topic	Speaker(s)
6:30 - 6:45 pm	<p>PAC Chair Welcome</p> <ul style="list-style-type: none"> ● Welcome / Land Acknowledgement ● Approval of minutes from Oct 15. <ul style="list-style-type: none"> ○ Motion to approve: Beth, Second: Eric → approved ● Approval of minutes from the SGM (Nov 14 2025) <ul style="list-style-type: none"> ○ Motion to approve: Miranda, Second: Beth → approved ● Review of agenda ● Approval of agenda <ul style="list-style-type: none"> ○ Motion to approve: Miranda, Second: Beth → approved 	Maryam Shahnaz
6:45 - 7:00 pm	<p>Homma School Admin Team</p> <ul style="list-style-type: none"> ● Homma PAC Admin Report – November 26, 2025 ● ● Remembrance Day Assembly ● Writer’s Workshop Collaboration Groups – November 12 and 13 ● Volleyball Jamboree – November 19 ● Hip Hop Dance Lessons and performances - December 3 – 16 ● Student Council success ● Written Updates Dec. 18th home ● ● ----- ● ----- ● Saleema Noon funding – if we get full funding, we will go ahead. ● • possible February Dates, but they have some more availability in the Spring ● Choice 1: Mon Feb 2nd for a parent zoom, Tues Feb 3rd for kids day 1, Thurs Feb 5th kids day 2, Fri Feb 6th kids day 3. ● Choice 2: Wed., January 14 for parent zoom at 6:30 pm, Wed., Jan 21, Thurs., Jan. 22 and Fri., Jan. 23 for the 3 workshop days in person (with Dee) ● Choice 3: Wed April 1st for a parent zoom at 6:30-m (week break over Easter) Tues/Wed/Thurs April 7th, 8th ,9th for the three kids days in person. 	Mark David Ginny Lee

	<ul style="list-style-type: none"> • • cost: \$11,750 plus 5% GST = \$2467.50 • 90-minute parent zoom \$400 plus 5% GST • 22 classes requires three days of sessions = \$650 x 3 = \$1950 plus 5% GST • • Entire school access (teachers only): \$1200 plus gst for 30-day access, \$3000 for 90-day access • Entire school access (teachers and parents): \$1600 plus gst for 30-day access • Primaries-only or Intermediates-only access (teachers only): \$600 plus gst for 30-day access, \$1500 for 90-day access <ul style="list-style-type: none"> • Motion: That we move \$600 in Gaming funds from Schoolwide Educational Events to Saleema Noon workshop, to cover the full cost of the kids' portion of the Saleema Noon workshop. <ul style="list-style-type: none"> ○ Moved: Miranda 1st, Madeleine: second. Vote: 13 in favour, opposed: 0 → motion passed • Motion: That we restore \$2,000 of Gaming funding to the library, for the purchase of library books. <ul style="list-style-type: none"> ○ Moved: Miranda, Melanie: Second. Vote: opposed 0, abstain 0, in favour 12 → motion passed • Motion: That we increase our Gaming spending on School Playground Equipment from \$2,500 to \$3,500. <ul style="list-style-type: none"> ○ Moved: Miranda, Second: Madeleine. Vote: In favour 12, opposed 0, abstain: 0 → motion passed • Motion: That we increase our support for the Guided Reading program, paid for out of our Operating account, from the current \$2,500 to an amount not to exceed \$5,000. • Moved: First: Miranda, Second: Madeleine. Vote: in favour: 13, opposed: 0, abstain: 0 → motion passed 	
7:00 - 7:20 pm	<p>Treasurer's Report</p> <p>October into November:</p> <p>Library Out of the \$30,000 in Operating funds we committed to the Library Learning Commons project last year, we had \$11,257 remaining as of September. This month we paid \$6,602 to purchase rolling carts, which leaves the Library with \$4,655 of project funding remaining to be spent.</p> <p>Hallowe'en Dance We held our Hallowe'en Dance on Wednesday, October 29th. While we hold the dance primarily for fun and to build community at Homma, we also raised about \$2,300, which will go into our Operating account. We are waiting for the last few requests for expense reimbursements to come in, before we can confirm the final sum. At the Special General Meeting held on November 14th, the PAC membership voted to book DJ Rock'n'beau in advance for our 2026 Hallowe'en Dance, by paying her fee of \$1,075. This advance payment came out of our Operating account.</p> <p>Fundraising / Upcoming Events</p>	Miranda Duffy

Our Hot Lunch Program continues. We offer four Hot Lunch Fridays in November, and two in December, which will close out Term One. We continue to offer cash-based concession sales of Hot Lunch as an option for families.

In December, Jess Dance will be coming to Homma to instruct the students in hip hop dance. As voted and approved at October's meeting, the PAC is providing a \$5,000 subsidy from our Operating budget to support this learning opportunity and performance event.

Our Fundraising Coordinators organized family photo shoots and Art Cards as fundraising initiatives, and are facilitating the upcoming Winter Wonderland skating event at Minoru Arena.

Gaming Updates

On the evening of November 4th, I attended an excellent workshop for PAC Treasurers, led by Mr. Pramod Chauhan, Manager of Financial Services for Richmond School District 38. It was reassuring to confirm that, to date, we have been handling our PAC finances and running our PAC operations according to the School Act, to SD 38 School Board policies, and to Generally Accepted Accounting Principles. I was also able to talk with Mr. Chauhan at length after the workshop, which further bolstered my confidence in our established financial management processes.

Two critical pieces of information about PAC Gaming funding came up for discussion in the workshop.

- 1) The first discussion highlighted Gaming rules around PAC fundraising that requires a Gaming license, such as raffles and 50/50 draws. Any money raised from raffles or 50/50 draws counts as Gaming revenue, and is subject to Gaming restrictions when it comes to how we spend it. We cannot use it as freely as our non-licensed fundraising, such as art cards and family photos.

- 2) The second discussion was about a Gaming branch change to the rule about timelines for the spending of Gaming money. Gaming funding is now to be spent within a **shorter** timeframe than previously allowed. The previous timeframe had been within 36 months of the school year of receipt; the new timeframe is now **24** months.

What this means for our PAC is that the 50/50 draw money we raised at the Pinewood Derby in June, as well as the 50/50 money from the October Social Night, belongs to our Gaming account, not to our Operating account, and can only be spent according to Gaming regulations. Correcting these allocation errors is still in progress. The practical upshot is that our actual Gaming budget looks to increase by at least \$1,000, while our Operating budget decreases by the same amount.

To fulfil our spending obligation within the new time constraints, this year we need to spend a minimum of \$11,238 of our Gaming funding.

According to our budget, we have planned to spend \$15,050. Even if our Gaming expenses come in at slightly less than \$15,050, our spending still ought to comply with the deadlines. However, not spending this \$11,238 minimum could put future Gaming funding at risk.

Since our Gaming budget does not require any further fundraising, and since our timeframe to spend any Gaming funding has been cut by a full year, I recommend that we not undertake any further licensed fundraising.

	<p>I recommend that we focus our fundraising efforts on supporting our Operating expenses instead.</p> <p>Respectfully submitted, Miranda Duffy Homma PAC Treasurer</p> <ul style="list-style-type: none"> ● Difference of Gaming vs. Non-Gaming from schools perspective: everything that's extracurricular is gaming. E.g. clubs, 	
7:20 - 7:50 pm	<p>Planning and Participation Discussion</p> <ul style="list-style-type: none"> ● Motion: Purchase the ACF movie license for 650\$ for use by teachers and PAC, pending admin approval. <ul style="list-style-type: none"> ○ Moved: Madeleine, Second: Rahoul. Vote: in favour: 11, opposed: 0, abstain: 1 → motion passed ● Events and Fundraisers: <ul style="list-style-type: none"> ○ Spirit Wear: 116 items sold. It was run as a community activity, not a fundraiser. 3941\$ in total spend by parents ○ Photography: 27 appointments. 500\$ from booking and 15% of additional photo purchases. Final numbers available next week ○ Tickets for Winter wonderland are online. Concession will be available. Chaiwalla is tentative. Raffle will be done. ○ Pub night is tentative for Feb 20 at Milltown for 35\$ in advance. Adults only. ○ Movie night planned for end of Jan ○ Art Cards have no final numbers yet, but expect to reach fundraising goals. ● Fundraising items for Term 2 <ul style="list-style-type: none"> ○ Crazy Snack at hot lunch days ○ Homma Derby 	Madeleine Wareing, Joanne Belda, Maryam Shahnaz
7:50 - 8:00 pm	<p>Other business</p> <ul style="list-style-type: none"> ● SD38 PAC meeting updates ● 7 workshops, mostly educational <p>Motion to adjourn. Moved: Maryam, Second: Miranda → Meeting adjourned at 20:07</p>	Maryam Shahnaz

Homma PAC Executive:

- Maryam Shahnaz, Chair
- Eric Marriott, Vice-Chair
- Miranda Duffy, Treasurer
- Oliver Heel, Secretary
- Joanne Belda & Madeleine Wareing, Fundraising Coordinators
- Beth Volpov, Parent Education Coordinator
- Melanie Wilk, RDPAC Representative

Next Homma PAC Meeting (tentative): January 22 2026 6:30pm-8:00pm